

MALLA REDDY (MR)
(DEEMED TO BE UNIVERSITY)

Instructions to B.Tech Semester-I students

All students appearing for the Semester end examination **must strictly adhere** to the following instructions. **Violation of any rule will invite disciplinary action.**

- 1. Students must come in proper college uniform.**
- 2. ID Card and Hall Ticket are compulsory.**
Entry will not be permitted without both.
- 3. Check your seating arrangement on the notice board** before entering the examination area.
- 4. Do not enter the examination building / examination hall** until instructed by the invigilators.
- 5. Frisking will be conducted at the entrance of each building.**
- 6. While entering the examination hall:**
 - **Keep all books, notes, papers, and mobile phones (in switched-off condition)** inside your baggage.
 - You are allowed to carry **only the Hall Ticket, pen, drawing instruments, and permitted calculator** (if applicable).
- 7. Students who are carrying only mobile phones and do not have baggage must adjust their mobile phones in the baggage of their friends before frisking.**
- 8. After frisking, students are not allowed to open their baggage.**
 - Keep the baggage outside the examination room.
 - Enter the hall and **occupy only the designated seat** as per the seating arrangement.
- 9. If any prohibited material** such as **chits, micro-xerox, written slips, or electronic devices** is found, the student will be **booked under Malpractice**, and the grade/marks memo will be marked **“M” (Malpractice)**.
- 10. Writing on the Question Paper, exchanging materials, or indulging in any unfair practice will be treated as Malpractice.**
- 11. Students must maintain the dignity of the examination and show respect towards, invigilators, and examination staff at all times.**
Any misconduct or indiscipline will invite **strict disciplinary action.**
- 12. If the ID Card or Hall Ticket is missing or lost, duplicate copies will be issued at the Examination Branch on payment of the prescribed fee. Duplicate ID Card / Hall Ticket will be issued only up to 30 minutes before the commencement of the examination.**