

MALLA REDDY (MR)
(DEEMED TO BE UNIVERSITY)

Instructions to B.Tech Semester-I students

All students appearing for the Semester end examination **must strictly adhere** to the following instructions. Violation of any rule will invite disciplinary action.

1. **Students must come in proper college uniform.**
2. **ID Card and Hall Ticket are compulsory.**
Entry will not be permitted without both.
3. **Check your seating arrangement on the notice board** before entering the examination area.
4. **Do not enter the examination building / examination hall** until instructed by the invigilators.
5. **Frisking will be conducted at the entrance of each building.**
6. While entering the examination hall:
 - Keep **all books, notes, papers, and mobile phones (in switched-off condition)** inside your baggage.
 - You are allowed to carry **only the Hall Ticket, pen, drawing instruments, and permitted calculator** (if applicable).
7. **Students who are carrying only mobile phones and do not have baggage must adjust their mobile phones in the baggage of their friends before frisking.**
8. **After frisking, students are not allowed to open their baggage.**
 - Keep the baggage outside the examination room.
 - Enter the hall and **occupy only the designated seat** as per the seating arrangement.
9. **If any prohibited material such as chits, micro-xerox, written slips, or electronic devices** is found, the student will be **booked under Malpractice**, and the grade/marks memo will be marked “M” (**Malpractice**).
10. **Writing on the Question Paper, exchanging materials, or indulging in any unfair practice** will be **treated as Malpractice**.
11. **Students must maintain the dignity of the examination and show respect towards, invigilators, and examination staff at all times.**
Any misconduct or indiscipline will invite **strict disciplinary action**.
12. **If the ID Card or Hall Ticket is missing or lost, duplicate copies will be issued at the Examination Branch on payment of the prescribed fee.**
Duplicate ID Card / Hall Ticket will be issued only up to 30 minutes before the commencement of the examination.